

Korean-American Society of Civil, Environmental, and Architectural Engineers (KSCEA)

ARTICLE I. GENERAL RULES

Section 1. Name. The name of this organization shall be the Korean-American Society of Civil, Environmental, and Architectural Engineers, hereafter abbreviated as KSCEA.

Section 2. Objectives. The objectives of this Society shall be promoting fellowship among Korean American civil, environmental, and Architectural engineers and helping members and junior professionals to achieve their fullest career potential through networking and sharing the technical information.

Section 3. Business. The Association shall be operated as a non-profit organization and conduct the following activities to achieve the objectives in Article I, Section 2:

1. Activities to promote fellowship among members.
2. Activities to share information, provide career advices, and support technical advances in the areas of civil, environmental, and architectural engineering in North America and Korea.
3. Other activities to promote professional growth opportunities of the members.

Section 4. Main Office. The location of the main office shall be determined by the Board of Directors.

Section 5. Branches and Chapters. The Association may form chapters or branches if it is deemed to be beneficial or necessary. In addition, the Association may form standing committees and/or ad-hoc committees as needed.

Section 6. Fiscal Year. The Association's fiscal year shall begin on the first day of January and end on the last day of December of each calendar year.

Section 7. Amendments. These Bylaws may be amended when necessary at the Annual Meeting by a two-thirds majority of the members with at least a-fifth of active members present.

ARTICLE II. MEMBERSHIP

Section 1. Member Groups or Classifications. There shall be five (5) groups or classifications of membership: regular member, student member, Korean member, honorary member, and organizational member.

Section 2. Regular Member and Student Member Qualifications.

1. Any Korean or Korean-American professional residing in North America and working for civil, environmental, architectural, transportation, structural, and other related infrastructure research, education, and industry, with a Bachelor degree or above, shall be eligible for Regular Member.
2. Any full-time student enrolled at University and majoring in engineering fields described above shall be eligible for Student Member.

Section 3. Korean Member and Honorary Member Qualifications

1. Any Korean professional residing in Korea and wanting to be involved in the Association's activities shall be eligible for Korean Membership.
2. Honorary membership may be awarded to an individual who contributed in achieving the Association's objectives by the President's recommendation and Board of Directors approval.

Section 4. Organizational Member Qualification.

1. Any organization in North America or in Korea whose goals comply with Association objectives may be eligible for Organizational Membership.
2. Organization membership shall be approved by the Board of Directors.

Section 5. Admission. An individual who wishes to be a member of the Association shall submit an application for membership. The eligibility of membership shall be determined by the Board of Directors.

Section 6. Dues.

1. The annual dues and method of payment for new and renewal dues shall be set from time to time at the Annual Meeting by voting on the proposal presented by the Board of Directors.
2. Members shall pay dues at the Annual Meeting. (A member failing to pay dues or other indebtedness to the Association for two years may be suspended from all rights, benefits, and privileges by Board of Directors).
3. Student and Honorary members shall be exempted from any dues.

Section 7. Expulsion or Removal. Any member in the Association may be expelled or removed for violation of the Bylaws or for other cause as determined by the Board of Directors. Expulsion or removal of a member shall require a majority vote at the Annual Meeting.

Article III. OFFICERS

Section 1. Officers and Board of Directors.

1. The officers of the Association shall consist of one President, one Vice President, General Secretary, one Auditor, and Chapter Presidents.
2. The Board of Directors shall consist of an Immediate Past President, President, Vice President, and General Secretary, and three Chapter Presidents elected during the annual meeting.

Section 2. Election.

1. President and Vice President shall be elected at the Annual Meeting by the nominations of the Board of Directors or floor nominations.
2. The General Secretary shall be elected at the Annual Meeting by the nomination of the President-Elect.
3. Auditor shall be elected at the Annual Meeting.

Section 3. Terms of Officer.

1. The terms of all elected officers shall be two years.
2. Elected Vice President shall become the President.

Section 4. Duties

1. The President shall be the chief executive officer and the spokesperson of the Association, and shall be the chair of the Board of Directors. The president shall appoint all standing and ad-hoc Committees with the approval of the Board of Directors.
2. The Vice President shall perform the duties of the President in the absence or disability of the President, or when so delegated by the President.
3. The Auditor review the Association's annual financial report and annual operating budget.
4. The General Secretary shall keep and maintain an accurate record of the meetings of the Annual and Board of Directors, and shall perform duties assigned by the President.

Article IV. ADVISORY COMMITTEE

Section 1. Advisory Committee

1. The Association may retain several advisors and form Advisory Committee.

2. An Advisor shall have education, experience and credentials, which are highly beneficial to building image and growth of the Association and shall be appointed by the President with the approval by the Board of Directors.
3. The Advisory Committee shall provide advice and consultation to the Officers and Board of Directors as appropriate or as requested.

Article V. MEETINGS

Section 1. Meetings

1. There shall be Annual Meeting and Board of Directors Meetings
2. The Annual Meeting shall have administrative authority and shall be called annually to elect officers and to make all administrative decisions.
3. At least one Board of Directors Meeting shall be scheduled annually to decide the Association affairs. The President and two consenting board members can call for an additional Board Meeting during a fiscal year.

Section 2. The President shall report the followings upon the approval of the Board of Directors at the Annual Meeting.

1. Past year's annual business and financial report
2. New fiscal year's business plan and operating budget
3. Other items determined from the Board of Directors Meetings

Section 3. The Annual Meeting of Members shall require presence of at least 10% of active members in good standing. All other meetings such as Board and Committee Meetings require presence of 50% of members. If an absent member submits a written notice to the meeting, it shall be considered as presence.

Section 4.

1. Decisions by the Annual Meeting shall require a majority vote.
2. The President shall break tie votes.

Section 5. Board of Directors Meeting. It shall be the duty of the Board of Directors to meet annually in conjunction with the Annual Meeting, to meet other times at the call of the President. When the President calls for a Board of Directors meeting, an agenda shall be attached.

Article VI. FINANCES

Section 1. Expenses. The Association operates based on the following revenue.

1. Member dues

2. Donations
3. Income from investment or other business activities

Section 2. Fiscal Year. Fiscal year abides by Article I, Section 6.

Article VII. SUPPLEMENTARY PROVISIONS

Section 1. The Bylaws shall take effect upon the approval by the membership voting.

APPENDIX: AMENDMENT HISTORY

Amendment 1.

Approved by the 8th Annual Meeting on August 3, 2018.

Adopted by the membership voting on August 3, 2018.

Amendment 2.

Approved by the General Interim Meeting on January 29, 2024.

Adopted by the membership voting on January 29, 2024.